



ਦਫ਼ਤਰ ਡਾਇਰੈਕਟੋਰੇਟ ਉਚੇਰੀ ਸਿੱਖਿਆ ਵਿਭਾਗ

ਪੰਜਾਬ ਸਰਕਾਰ

DEPARTMENT OF HIGHER EDUCATION
GOVERNMENT OF PUNJAB

Ref: DHE/2025/1834

Date: 16.06.2025

To,

The Director/ President/ Chairman/ Principal
All Grant-in-Aid Colleges, Punjab

Subject: Timely Payment of Salaries and Submission of Claims under Grant-in-Aid Policy

It has come to the notice of the Government that despite reminders there have been inordinate delays in the payment of staff salaries by several college managements. As per the policy, the College has to pay first and then claim reimbursement for payment of salaries to eligible staff.

2. However, it is a matter of concern that many colleges have not been submitting the required salary details and bills even after a delay of three to four months. This failure not only causes unnecessary financial hardship to the teaching and non-teaching staff but also adversely affects the academic environment of your college, as delays in salaries may lead to loss of motivation and efficiency among staff, ultimately impacting the students' education.

4. You are therefore directed to **ensure immediate payment of all pending salaries to your staff and to submit the corresponding salary details and utilization certificates to this office without further delay.** Non-compliance or habitual delay will be viewed seriously and shall result in stringent action, including stoppage of current and future grants and possible removal of your institution from the Grant-in-Aid scheme.

5. May be accorded top priority and ensure compliance by submitting claims of salaries up to May 2025, latest by 25.06.2025.

Girish Dayalan, IAS

Director

Department of Higher Education